

SRI GURU NANAK PUBLIC SCHOOL, ADARSH NAGAR, DELHI-110033

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FEE STRUCTURE (2024-25)

CLASS	I TO V	VI TO VIII	IX & X	XI & XII (COMMERC E STREAM)	XI & XII (SCIENCE STREAM)
TUITION FEE (PER MONTH)	Rs.2710	Rs.3120	Rs.3600	Rs.4110	Rs.4980
ANNUAL CHARGES (PER ANNUM)	Rs.2800	Rs.2800	Rs.2800	Rs.2800	Rs.2800
DEVELOPMENT CHARGES (PER ANNUM)	Rs.3250	Rs.3740	Rs.4320	Rs.4930	Rs.5970
TOTAL	Rs.8760	Rs.9660	Rs.10720	Rs.11840	Rs.13,750

FEE DEPOSIT RULES

1. School fee is NOT TO BE PAID IN CASH but to be paid by cheque/Demand Draft/ Payorder or online through our school website i.e. www.sgnps.in
2. Each student will be issued a fee deposit booklet which is non-transferable.
3. Cheques duly crossed should be drawn in the favour of "Sri Guru Nanak Public School". Fee cheques must bear the Name, Class, Section, Admission No. and Contact No. on the back side of the Cheque.
4. Cheques/Demand Drafts are acceptable at School fee Counter on working days only between 8.30 a.m. to 12.00 noon during Summers. The timings will be from 9.00 a.m. to 12.30 p.m. during Winters.
5. Fee is payable in advance by the 15th of the same month in which it is due. If the fee is not paid by the 15th, a fine of Rs.10/- per day will be charged for each subsequent day (i.e. from 16th of the month till the last day of the month). If the fee is not paid for two continuous months, the name of the student would be struck off from the rolls after last working day of the second month in which fee is not paid. The fine will be independently calculated for pending fee of each month. Re-admission would be given purely on the availability of seat at that time and that too after payment of all the dues (fee + fine till month end) alongwith the re-admission charges of Rs.200/- plus fine of Rs.10/- per day from the 1st of next month.

6. In case, the 15th of the month happens to be a holiday, the fee can be paid on next working day without any fine; otherwise, the fine will be applicable for each day after the 15th, for which the default continues.
7. Cheques on non-clearing banks will not be accepted by the school.
8. Any cheque returned by the bank will be treated under the category of “Non payment of fee”. For this, a penalty as per RBI guidelines will be charged along with the regular fine as per S. No.5 given above. The fees of that month will be accepted only by the demand draft or online with late fees through school website under intimation to school.
9. Parents will keep the fee booklet with them and represent it whenever required by the school authorities for verification, if necessary.
10. Duplicate fee booklet will be issued on the payment of Rs.50/-(Rupees Fifty Only) by cheque only after obtaining certificate from the parents about the loss of previous one.
11. Fee for the months of May & June are to be paid by 15th May due to Summer Vacation.
12. Fee for the months of February & March is to be deposited by 15th of February to avoid visitor’s movement during CBSE Exams scheduled in the month of February end and March.
13. Fee for the months of February and March are to be paid alongwith the fee for January by the students of class X and XII so that clearances can be issued to them timely.