

Dear Parent,

We at **Sri Guru Nanak Public School** offer an environment that is **congenial, caring, motivating** and **educative**. We strive hard to make our **school boundaries** safe and secure for all the **students** and the **staff**. The school would like to **share with parents** some of the **safety measures** which are already being followed in the school.

1. The school has installed **CCTV cameras** in all **classrooms** and in the **corridors**, which are regularly monitored by the staff. The **female security staff** has been deputed at each floor to ensure safety of the children. The maids deputed near the washrooms are monitoring all girls' washrooms. The maids also monitor the primary boys' washrooms whereas the male sweepers monitor all senior boys washroom.
2. **Police verification** of all support staff is done.
3. We conduct **regular meetings** with all **our staff**, teaching and non-teaching and reiterate the importance of **students' safety** in the **school**.
4. **Teachers arrive before the students** arrival and **leave after the students dispersal** from the school to ensure safe arrival and dispersal of students.
5. We are implementing a **buddy programme** for the Junior school (upto Class III) where all students will move in pairs outside the class anywhere like washroom or school grounds etc.
6. We have a proper **exit plan** in case of an emergency. We also have the **hooters system** to ensure timely and safe evacuation during an emergency. We will conduct fire drills on regular basis for students to know their exit routes.
7. We **do not tolerate tiff** among students, **bullying the weak and juniors, theft,** and **bringing of costly items** by the students to the school.
8. Parents are **not allowed to visit** the school **for delivery of lunch/birthday gifts/stationery etc.** or any other items during school hours.
9. The school has organised **self-defence classes for children**. We will ensure every child is trained for some basic forms of self-defence.
10. We have closed coordination with **Adarsh Nagar Police Station** for any serious incidents to be reported.

P.T.O.

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**INTIMATION SLIP**

I have received the School Principal's Circular Cir No.48/Safety Measures/2017-18 Dated \_\_\_\_\_ through my ward \_\_\_\_\_ of class \_\_\_ section \_\_\_\_\_ in connection with safety measures taken by the school for safety of the students. I also assure that I'll also co-operate the school authorities and will abide the rules and regulations of the school framed for the safety of the students including my ward.

(SIGNATURE OF THE PARENT)

NAME OF THE PARENT \_\_\_\_\_

DATE: \_\_\_\_\_ TEL. NO. \_\_\_\_\_ MOBILE NO. \_\_\_\_\_

We are implementing some more measures to ensure efficient and effective functioning of the school system and also in the interest of their safety and decorum, we would like to solicit the support and co-operation of our parents with regard to the following school norms.:-

1. **No student will be allowed to enter the classroom not before 7.30 a.m.** They will remain in the playground. Students who come for sports will be practising in the ground with sports teacher.
2. **Every parent will record his/her entry at the security gate** and obtain a visitor's pass from the Gatekeeper each time they visit the school. The visitor pass is to be returned to the security guard at the time of leaving the school.
3. If the parents are arranging their own private transport for the child to commute, they must ensure that all rules laid down by the Hon'ble Supreme Court are adhered to and that the vans/vehicles are not overcrowded and are safe for the students' travel. Please ensure **Police Verification of the van drivers & submit a copy** of the same in the school.
4. Parents are **not allowed** to meet their wards during school hours. No child should be taken back home during school hours unless there is an emergency. **Only parents can take their wards if the child fell sick in the school.** In case of any illness or functions etc. to be attended, do not send the child to school for half day.
5. **Keep interacting with your children** and give them a patient hearing for even the smallest matters in regard to our school.
6. Please do not talk in a derogatory manner about the teacher/school in front of the student as it obstructs the bond between the students and the school. If you have any complaint/suggestion you can discuss with me the same personally or over the phone.
8. If you notice any change in your child's behaviour, unusual happenings and you are concerned about the safety of your child, please call me immediately. So that we can help your ward at the right time by taking appropriate and timely action. **(Mobile No. 9891112261, Rest. No.27232483, School No.27672752 & 27673744).**

(Dhiren M. Doshi)  
Principal

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