

Dear Parent,

**SUB: COMPULSORY ENRICHMENT CLASSES FOR XI & XII**

**COMPULSORY PARENT TEACHER MEETING** :- The First PTM of this academic session is scheduled on 14<sup>th</sup> May 2024 (Tuesday) between 8.30 a.m. & 10.30 a.m. However, a compulsory interactive session between 11.00 a.m. and 12.00 noon on the same day in respective classrooms **for parents of selected students only who need extra efforts in academics** to build up their confidence. You are requested to attend the same along with your ward.

**SUMMER VACATION**:-The school will remain closed for summer vacation w.e.f. 15<sup>th</sup> May 2024 (Wednesday) and it will reopen after the vacation on 1<sup>st</sup> July 2024 (Monday). But for Classes XI & XII summer vacation will start from 1<sup>st</sup> June 2024 (Saturday).

**SCHOOL FEES**:- You are requested to deposit the fee of your ward for the months of May and June latest by 15<sup>th</sup> May 2024 without late fine. The timing of fee collection is between 9.30 a.m. to 12.30 p.m., Monday to Friday on all working days. You may also deposit the fees in online mode.

**COMPULSORY ENRICHMENT CLASSES**: The School is organizing Compulsory Enrichment Classes of Classes XI & XII (**FREE OF COST**) in order to build up his/her confidence level and ensuring timely completion of syllabus. The Enrichment Classes will be given from 15<sup>th</sup> May 2024 to 31<sup>st</sup> May 2024 **between 8:00 a.m. to 12:00 noon on all working days. The time table will be shared later on in Class What's app Group.**

You must ensure that your ward is regular to school. Further, you must make necessary arrangements to drop & collect your ward at the scheduled time mentioned above. Hoping for your wholehearted support & co-operation.

(Shikha Gupta)  
Principal

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**INTIMATION SLIP**

Dear Class Teacher,

I am sending my ward \_\_\_\_\_ of class \_\_\_\_\_ to attend the **COMPULSORY ENRICHMENT CLASSES** scheduled from **15<sup>th</sup> May 2024 to 31<sup>st</sup> May 2024** as per school timings mentioned in the Principal's Circular. I ensure that my ward will be regular to school till **31<sup>st</sup> May 2024**. I'll make necessary arrangements to drop & collect my ward at scheduled time mentioned in the Principal's circular.

(SIGNATURE OF THE PARENT)

TEL NO. \_\_\_\_\_